

Joint Declaration by the Member and The Employer

Date: _____

To,
The Regional P F Commissioner

Sub: Joint declaration by the member and the employer

Dear Sir,

I, _____ UAN _____ am/ was an employee / ex-employee of _____ furnishing below herewith correct details with aforesaid establishment:-

Particulars	Correct	Wrong
Name		
Father/ Husband Name		
PF / EPS Account No		
Date of Birth (DD/MM/YYYY)		
Date of joining (DD/MM/YYYY)		
Date of leaving (DD/MM/YYYY)		

I am also enclosing herewith self-attested copy of ID proof (**Any one** - PAN card/ Voters' Identity Card/ Passport/ Driving License/ Aadhar Card) for your ready reference.

Therefore, you are requested to make necessary changes in your records (if required) under intimation to me. An early action in this regard will be highly appreciated.

Yours Faithfully,

Name & Signature of Applicant :

Name of Authorized Signatory :

Signature With Establishment Seal :

Encl.: As Above

Instruction for filling Joint Declaration by the Member and the Employer

Joint Declaration by the Member and The Employer

Date: [Fill the date of application](#)

To,
The Regional P F Commissioner

[Fill the address of RPFC. This will be filled by your employer](#)

Sub: Joint declaration by the member and the employer

Dear Sir,

I, [Mention your name as per Aadhaar](#) UAN [Mention your UAN as per UAN Passbook](#) am/
was an employee / ex-employee of [Mention your employer Name](#) furnishing below herewith
correct details with aforesaid establishment:-

Particulars	Correct	Wrong
Name		
Father/ Husband Name		
PF / EPS Account No	Fill these columns with correct and wrong details	
Date of Birth (DD/MM/YYYY)		
Date of joining (DD/MM/YYYY)		
Date of leaving (DD/MM/YYYY)		

I am also enclosing herewith self-attested copy of ID proof (**Any one** - PAN card/ Voters' Identity Card/ Passport/ Driving License/ Aadhar Card) for your ready reference.

Therefore, you are requested to make necessary changes in your records (if required) under intimation to me. An early action in this regard will be highly appreciated.

Yours Faithfully,

Name & Signature of Applicant : [Mention your name and signature](#)

Name of Authorized Signatory : [Employer to mention the name of authorised signatory and sign](#)

Signature With Establishment Seal : [Employer to affix the establishment seal](#)

Encl.: As Above

[In addition to proof by the employee, employer to attach Form 5 & 10 basis the applicability](#)